

IMTA (AMERICAS)
RULES GOVERNING THE 2009 TRADE SHOW

Show Management. The term "Show Management" as used herein shall mean the International Map Trade Association. The Executive Director of IMTA (Americas) and the Conference Committee will represent show Management..

Eligible Exhibits. The Show Management reserves the right to determine the eligibility of any company or product for inclusion in the Exhibit.

Limitation of Liability. The exhibitor agrees to make no claim for any reason whatsoever, including negligence against Show Management, its members or agents or employees, or the sponsors, or the lessors or owners of the exhibit premises for loss, theft, damage or destruction of property; nor any injury to himself or employees while in the exhibit quarters. Each exhibitor should purchase his own insurance.

Display Dimensions. The maximum exhibit height is 8 feet. The sidewalls of the booth may not exceed 48 inches in height except for the first four feet from the back wall. Where an unfinished portion of an exhibit is exposed, the offending surface must be made presentable at the expense of the exhibitor.

Sound Devices and Performers. The use of devices for mechanical reproduction of sound or music is permitted, but must be controlled. Sound of any kind must not be projected outside the confines of the exhibit booth. Show Management will determine reasonable sound levels. Exhibits featuring performers or other attractions must be large enough to contain the audience with the exhibit. Aisles must be kept clear.

Advertisements/Literature. No signs or advertising devices shall be displayed outside of exhibit spaces other than those furnished by Show Management. Distribution by exhibitors of any printed matter, samples or other articles shall be restricted to within the confines of the exhibitors own exhibit booth.

Insurance. Fire and theft insurance, if so desired, must be taken out by each exhibitor at his own expense. Show Management is not responsible for direct or consequential damages.

Labor. Exhibitors must comply with union work rules where applicable.

Exhibitor Kit. Detailed data, in the form of an Exhibitor's Information Kit, will be mailed to each exhibitor prior to the show. The kit will contain information regarding shipment, labor, electrical services, rental items, exhibit hours, etc. Service order forms for all available services will be included and should be returned promptly.

Exhibitor Representatives. Each exhibitor must name at least one person to be his representative in connection with installation, operation, and removal of exhibit. Such representative shall be authorized to enter into such service contracts as may be necessary, and for which the exhibitor shall be responsible.

Rejected Displays. The exhibitor agrees that his exhibit shall be admitted and shall remain from day to day solely on strict compliance with the rules herein laid down. Show Management reserves the right to reject, eject, or prohibit any exhibit in whole or part, or any exhibitor or his representatives with cause. If an exhibitor is ejected for violation of these rules or for any other stated reason, no return of exhibit fees shall be made.

Attendance Policies. Show Management shall have sole control over attendance policies at all times. No exhibitor is permitted in another exhibiting company's booth without the expressed permission of the representative of the exhibiting company.

Photography. The photographing of an exhibit is prohibited except with the expressed permission of the representative of the exhibiting company.

Acts of God, Fire, Strike, Etc. In the event that any outside cause, such as war, fire, strike, government action, or other emergency prevents the exhibit from being held, Show Management may retain such part of the exhibitor's rental as shall be required to recompense Show Management for expenses incurred.

Site Change. If for any reason the Show Management determines that the location of the show should be changed or the dates of the show changed, no refund will be due the exhibitor, but the Show Management shall assign to the exhibitor, in lieu of the original space, other space as the Show Management deems appropriate and the exhibitor agrees to use such space under the terms herein laid down. The Show Management shall not be financially liable or otherwise obligated in the event the Show is postponed or relocated.

Sharing of Exhibit Space. This is prohibited unless Show Management gives approval.

Compliance with Laws. Exhibitors must comply with all laws, rules, regulations and ordinances in force. In addition, exhibitors are subject to the terms and conditions of the lease between Show Management and the lessor of the exhibit space.

Amendment to Rules. Any and all matters or questions not specifically covered by the preceding rules and regulations shall be subject solely to the decision of Show Management. These rules and regulations may be amended at any time Show Management and all amendments so made shall be binding on exhibits equally with foregoing rules and regulations. Show Management reserves the right to rearrange floor plan, booth locations, seminar rooms and function area, in accordance with what they determine to be in the best interest of the Show.

Priority List. A priority list has been established for assigning booth availability and location. Financial support of IMTA in the form of booth purchases at previous Trade Shows and when the exhibitor application is received are the only considerations in this priority list. Points are assigned on the basis of one point per space purchased for each year of exhibiting. This list was developed with the best historical data available from the IMTA Headquarters. This list will be used for future conferences in the hope of fair and equitable treatment for all members of the Exhibitors Group.

Cancellation Fee. Exhibitors who cancel after June 01, 2009 will not receive a refund.

Products and Services. Exhibitor booths are to be used for the sales of exhibitor's product line as stated in the description in the Trade Show Directory.